



November 9, 2021

To: Board Members, Members at Large

From: Luke Beach, Secretary, Cumberland Woods HOA

Subject: Meeting Minutes, from 10/12/21 Official Meeting, 7:00 PM

Attendees: Jeff Duperon (virtual), Maureen Bender, Luke Beach, Mala Pearson, and Bryan Hegeland (virtual).

Meeting Items:

1. Call to Order at 6:40 PM and meeting close at approx. 7:41 PM.
2. President's Position:
 - a. Discussed new contract for landscaping and snow removal
 - b. Action items
 - Landscaping and Snow Removal
 - Luke Beach presented current quotes from Garden Solutions, Hundich Landscaping, Home and Commercial, and Kinney Landscaping. 10 pushes from Kenny instead of 12, follow up.
 - Majority of the quotes did not address the complete scope of work presented by Cumberland Woods HOA, so the deadline was extended to 10/22 for quotes, and a vote to be held for snow removal at next meeting.
 - J's Lawn and snow removal also entered a bid.
 - October 17th, vote for snow removal was 5-0 in favor of J's Lawn and Snow Removal.
 - Jeff will sign contract and provide a copy to HOA Board.
 - Details of block party and overall budget and expenses
3. Vice-President's Position:
 - a. Scope of work for Landscaping to now include two common area's not identified in the original scope of work. Also included a detailed Excel spread sheet for bids to be entered into.
 - b. Entered new snow removal bid from J's Lawn and Snow Removal
4. Treasurer's Position:



- a. Revisit existing budget
5. Secretary's Position:
 - a. Discussed duties: meeting minutes, meeting agendas and reminders
 6. Director's Position:
 - a. Parking Reminders- featured in newsletter and on website
 7. New Business:
 - a. Discuss landscaping options at next board meeting as quotes are updated
 - b. Discussed updating scope of work for landscaping
 - c. Ongoing discussion regarding HOA Management Company, and quotes being solicited.
 - d. Jeff Duperon will continue investigating drainage system and look further into residents impacted by water in their yards as a result of storm drains being blocked.
 - e. Next official board meeting November 9th, Zoom 6:30pm

By Luke Beach, 11/9/21